

# Carbery Sailing

## Personal Code of Conduct

### READ CODE OF CONDUCT AND KEEP FOR YOUR RECORDS

Whilst undertaking a course at Carbery Sailing it is vital that candidates maintain high personal standards of conduct. These standards are not just Carbery Sailing standards, they are professional standards expected within the global marine industry. The way you conduct yourself both on and off our yacht's is a direct reflection on yourself and Carbery Sailing .

We do not want to have cause to implement the measures below and we hope that you will accept the conditions, which are of benefit to you and Carbery Sailing's reputation.

#### **ACTS OF GROSS MISCONDUCT**

An act of gross misconduct will result in immediate expulsion from a course at Carbery Sailing.

Examples of gross misconduct include;

- Theft
- Fraud
- Serious breach of Academy health and safety afloat policy
- Fighting or using threatening behaviour
- Behaviour which will bring Carbery Sailing into disrepute
- Illegal use of drugs
- Improper behaviour with a minor
- Drunkenness, which may result in any of the above
- Cheating in tests or exams

This list is not exhaustive or exclusive.

#### **DRUGS**

Drugs are illegal in the Irish Republic and Carbery Sailing will not tolerate any individuals found to be using them.

Drugs have no place on the water and Carbery Sailing is no exception. If you are caught in the possession of drugs or are believed to be associated with them during your course at Carbery Sailing, you will be expelled from the course immediately.

#### **ALCOHOL**

Due to the nature of the course and the environment, excessive drinking can lead to serious fatigue, illness and will also affect your performance ashore and afloat. Excessive drinking will also jeopardise your chances of passing the course; we therefore recommend that you are sensible with your drinking. Prior to and while the yacht is sailing, no alcohol will be consumed.

For your own safety you will not be allowed to go afloat if you are deemed unfit due to alcohol at any time by an instructor.

Carbery Sailing holds no responsibility for any injury incurred through the use of alcohol by a candidate.

## **FIGHTING / BRAWLING**

Life on-board a yacht involves living and working with people in restricted conditions. There is no place for aggressive behaviour and could result in expulsion from the course.

## **DAMAGE TO CARBERY SAILING'S EQUIPMENT**

Whilst on-board Carbery Sailing's yacht's you are responsible for treating all equipment and property with due care and attention. You will be briefed by the staff on how you should handle the equipment both on and off the water. Accidents and breakages do happen, however, if believed that the damage was due to blatant negligence then you will be charged for repair or replacement.

## **DISCIPLINE**

We do not wish to resort to disciplinary measures, however, if it is felt that your conduct is not acceptable, your instructor will raise the issues with you. If the matter is serious then it will be dealt with by the School Principle or another Senior Manager in his absence, and may result in your expulsion from the course.

Acts of gross misconduct will result in immediate dismissal from the course.

## **BRINGING CARBERY SAILING INTO DISREPUTE**

Carbery Sailing has a good reputation in the local community and the yachting industry. Any person who brings Carbery Sailing into disrepute will be asked to withdraw from the course.

**Please Ensure That You Have Read And Understood All Of The Above Points,  
And Return The Signed Form To Confirm Your Acceptance.**

**If You Have Any Queries Please Do Not Hesitate To Contact Us.**

# Carbery Sailing

# Personal Code of Conduct

**CODE OF CONDUCT ACCEPTANCE FORM**

**PLEASE RETURN THIS FORM TO CARBERY SAILING AND KEEP THE PERSONAL CODE OF CONDUCT  
GUIDELINES FOR YOUR OWN REFERENCE.**

I have read, understood, and agree to abide by the guidelines set out in the Carbery Sailing Personal Code of Conduct, and understand that any breach may result in my expulsion from the course.

Signed ..... Date .....

Print Name .....

Course .....